

Traffic Guidelines

General Information

In preparation for the event, we would like to provide you with some important information on traffic management at the Leipzig Exhibition Centre. We request that you also inform your stand construction companies, service providers and agencies. Please also observe the Technical Guidelines of Leipziger Messe GmbH, in particular

Section 1.1. House Rules of Leipziger Messe GmbH

Section 2.1. Traffic Regulations

as well as further traffic management rules and information.

Exhibitor Access

You can reach our exhibition site via the A14 motorway, exiting at "Leipzig Messengelände" and along the "Messe-Allee" or via the B2 ("Maximilian Allee"), turning off at "Messe-Allee".

Please follow the signs on the exhibitor access roads.

Access to **Halls 1, 3 and 5** is via the **Süd 1** access road from the **Messe-Allee**, if applicable via the **Nord 1** entrance on the **Handelsring road**.

Please note the different access regulations for stand break down.

Exhibitor Entrance

At the access point, you must present your stand allocation documentation and will then receive an appropriate entry permit to drive onto the exhibition site.

This entry permit is only valid for set-up and breakdown. It must be placed behind your windscreen and be clearly visible.

Exhibitor Parking (during set-up and breakdown)

Throughout the entire set-up period, the designated fire access routes must be kept clear at all times.

Set-up vehicles may only be parked in the marked areas and may not be permanently parked directly at the exhibition site during the set-up period due to limited space in traffic areas.

Once you have unloaded your vehicle, please move it immediately to the truck parking area (Outdoor Area 2). This will make things easier for all exhibitors. The truck parking area is free of charge until the event begins.

Please note that **a fee will be charged** for the truck parking area **during the event**.



Security Deposit Policy (during the event)

During the event, entry to the exhibition site for decorative set-up work, deliveries or collections is only possible for **1 hour on payment of a deposit**.

Deposit receipts are available at the deposit offices at the Nord 1 and Süd 1 access points.

The payment will only be refunded if the vehicle leaves or has left the exhibition site **within** or at the **end of the deposit period**.

If the time period is exceeded, the deposit will be forfeited.

All classes of vehicle	Validity	Cost	Deposit Periods	Times
	1 hour from receiving the deposit receipt	100 EUR	27.04.2023 - 29.04.2023	8 am - 7 pm
			30.04.2023	8 am - 12 midday
	1 hour from receiving the deposit receipt	200 EUR	27.04.2023 - 29.04.2023	8 am - 7 pm
			30.04.2023	8 am - 12 midday

There will be no deposit returns after the above closing time!

Exhibitor Parking (during the event)

For the duration of the event, access to the exhibition site is only permitted with special parking authorisation in the form of a long-term parking permit for the inner grounds.

Separate long-term parking permits are also available for the parking areas outside the exhibition grounds.

You can order long-term parking permits for the duration of the event in advance from the Leipzig Exhibition Centre [customer login](#).

If you still need long-term parking tickets when you arrive, you can purchase them from the last-minute desk from a staff member of City-Parking.

Last Minute Desk

Dates	Time	Location
26.04.2023	9 am - 6 pm	Glass Hall
27.04.2023	8 am - 12 midday	Glass Hall

E-Mobility

Electric vehicles can be charged at the CCL parking area (via Seehausener Allee) and the parking area at the Messehaus (via Alte Dübener Landstraße). There are 2 parking spaces available at each location.

If you have any questions about the charging stations, please contact the operator Stadtwerke Leipzig.

Phone: +49 341 121-3222.

Freight Forwarding Services

For safety and management reasons, the use of cranes, forklifts and other motorised industrial trucks for loading, unloading, set-up and breakdown on the exhibition site is reserved exclusively for the authorised exhibition freight forwarder.

No empty containers may be stored on or off the stands, inside the halls, the adjoining halls or in outdoor areas during set-up and breakdown and while the event is taking place.

DHL Global Event Logistics GmbH can handle transport and storage for you.

Authorised Freight Forwarder at the Leipziger Messe Exhibition Centre:

DHL Global Event Logistics GmbH	Telefon: +49 341 678-7244
Leipzig Branch	Fax: +49 341 678-7241
Messe-Allee 1, 04356 Leipzig	E-Mail: fairs.lej@dhl.com

Please contact DHL directly in advance if you require services such as loading and unloading or empty/full-load storage.

Additional Event Information


Leipzig Exhibition Centre has parking spaces for mobile homes available in Outdoor Area 2 (truck parking) for some events. On-site sanitary facilities (toilets) are available. You can order parking spaces for mobile homes for the duration of the event in advance from the Leipzig Exhibition Centre [customer login](#).

Duration of the Event

Opening Times for Visitors			Opening Times for Exhibitors		
Thursday	27.04.2023	10 am - 6 pm	Thursday	27.04.2023	8 am - 7 pm
Friday	28.04.2023	10 am - 6 pm	Friday	28.04.2023	8 am - 7 pm
Saturday	29.04.2023	10 am - 6 pm	Saturday	29.04.2023	8 am - 7 pm
Sunday	30.04.2023	10 am - 5 pm	Sunday	30.04.2023	8 am - 5 pm

Schedule



Stand Construction

All Classes	Hall	Access	Dates	Time
	1 & 3	Süd 1	24.04.2023	7 am - 8 pm
			25.04.2023	7 am - 12 midnight
			26.04.2023	7 am - 8 pm

Credentials/regulations:

- ~ Stand allocation or authorisation from exhibitor etc.
- ~ Entry permit only valid for set-up and breakdown periods
- ~ Entry permits will be issued by the security staff

During the Event

Vehicle	Hall	Time Period	Regulations
 < 3,5t and up to 5m	1 & 3	Throughout the entire duration of the event	~ Long-term parking permit for cars & vans (and, if applicable, car trailers) as well as exhibitor pass or programm-participants-ticket for all vehicle passengers ~ Access for 1 hour, see security deposit policy ~ Trucks can be parked in Outdoor Area 2 (truck parking) for a fee during the event
 > 3,5t and over 5m	Location Next to the halls	Time Period Throughout the entire duration of the event	Special parking spaces are available for a fee: per space/vehicle up to 10 m long: €350 per space/vehicle over 10 m long: €700 Informal application to Leipziger Messe GmbH Phone: +49 (0)341 678-7203 Email: parking@leipziger-messe.de

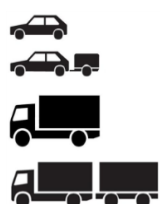
Break

ATTENTION! Important information for the stand break-down on 30.04.2023

Due to a follow-up event, **ONLY** the transport vehicles **for Hall 1** will enter the exhibition grounds **via access road Süd 1**. Transport vehicles **for hall 3** will enter **via access road Nord 1** without exception. Please note the differing access times.

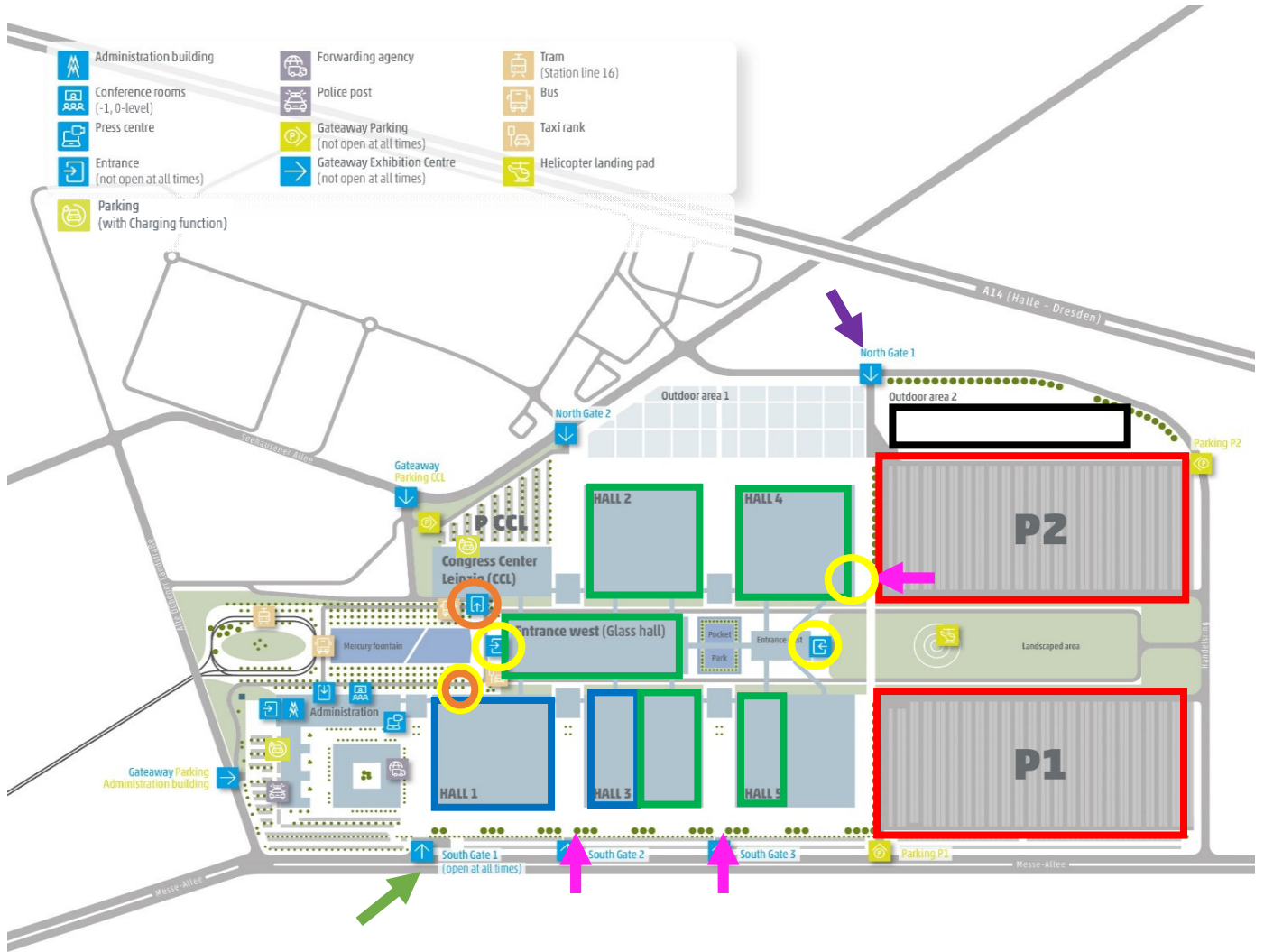
Hall 1 at the earliest **5 pm** via access road **Süd 1**, Messe-Allee

Hall 3 at the earliest **7 pm** via access road **Nord 1**, Handelsring

All Classes	Hall	Access	Dates	Time
	1	Süd 1	30.04.2023	5 pm - 12 midnight
	3	Nord 1		8 pm - 12 midnight
	1	Süd 1	01.05.2023	12 midnight - 6 am
	3	Süd 1	01.05.2023 - 02.05.2023	7 am - 8 pm

Please make sure your vehicles involved in breakdown do not arrive before the above-mentioned access times at the respective access roads, so that they can drive onto the exhibition site immediately and without delay. Any vehicles arriving earlier must park in **Outdoor Area 2** and will be dispatched in from there.

Please be aware that 1 May 2023 is a public holiday in Germany and you may need to take additional charges and transport restrictions into account.

Site Plan


- Visitor parking (P1 & P2)
- Truck parking (during the event)
- Exhibition halls Manga Comic Con
- Exhibition halls Leipziger Buchmesse

- Visitor Entry Glass Hall & East Entrance as well as Hall 1 & Hall 4
- Exhibitor Entry (CCL daily from 8 am - 10 am)

- ➔ Exhibitor Access Nord 1 & Last Minute Counter
- ➔ Exhibitor Access Süd 1
- ➔ Exhibitor Entry Süd 2, Süd 3 & from visitor parking lot P2

These guidelines may be changed if necessary. Any instructions from on-site staff must be obeyed at all times.

Leipziger Messe GmbH – Contact:
 Department of Security and Traffic Management, Phone: + 49 (0)341 678-9968 or + 49 (0)341 678-9969,
 Email: traffic@leipziger-messe.de